

**TOWN OF FRANCESTOWN**  
OFFICE OF SELECTMEN  
27 MAIN STREET • P.O. BOX 5  
FRANCESTOWN, NEW HAMPSHIRE 03043-0005  
**BOARD OF SELECTMEN MEETING MINUTES**

**March 24, 2014**

Selectmen Present: Chair Betsy Hardwick, Scott Carbee, and Abigail Arnold

Staff Present: Town Administrator Michael Branley

Also present: Betty Behrsing, Tom Anderson, Robin & Ben Haubrich, Jeff Tar, Lisa Bourbeau, Polly Freese and John Arnold

**CALL TO ORDER:** Betsy called the meeting to order at 6:30 p.m.

**Items to Sign**

1. Payables Manifest for 3/24/14
2. Payroll Manifest for 3/24/14
3. MS 2 Form – Appropriations as Voted
4. MS 5 Form – Financial Statements
5. 2014 Herbicide Milfoil Contract with Licit Environmental – the Board authorized Betsy to sign the contract.
6. Letter to the Trustees of Trust Funds relevant to the checks for the funds voted from undesignated fund surplus at Town Meeting.
7. Letter to the Trustees of Trust Funds related to the newly created Master Plan Update Fund.
8. Yield Tax Warrant for Map 3 Lot 4
9. Building Permit for Map 3 Lot 20
10. Veteran's Tax Credit documents for Hanlon, Pomeroy, Terrine, Gilman, Humphrey and Duval. Mike stated these were old applications that have been in effect correctly, they just need to be signed by the Board for the files so we do not get cited during this year's assessment review.

**New Business**

1. Budget Report through February 28, 2014.
2. Based on prior discussion with the Board, Mike put together an order creating the Thulander Museum Building Trust Fund as a way to account for potential donations towards the building. The Board agreed to create the fund.
3. Abigail stated she thought the Board should meet in the near future with Maureen to discuss the Town Hall Project and periodic meetings with Chief Bell and the Waste

Disposal Committee. The Board agreed to try to meet with Maureen at 6:00 p.m. next Monday and to have Mike schedule the other meetings in April.

### **Correspondence**

1. Memo from CDFA Regarding Availability of CDBG Planning Grant Funds.
2. Police Report 3/17 to 3/23
3. Mike's Weekly Update March 24, 2014
4. Email from John Byatt regarding changes as discussed in the bridge pre-bid meeting. There was a brief discussion about the addendum.
5. Right to Know request from Tom Anderson.
6. Letter from Contoocook Valley Transportation regarding the Town's 2014 donation.
7. Copy of the letter Chief Kullgren sent regarding the fireworks display at Crotched Mountain Golf Club.
8. 2013 Audit Report

### **Liaison Reports**

Scott stated he spoke to Phil D'Avanza about the work on the clock faces and Jim Doherty about the painting of the Town Hall steeple and they are going to coordinate with Mike to take another look at the projects to firm up estimates.

### **Old Business**

Mike stated he understands that the Planning Board has committed to attend the Southern NH Planning Commission meetings. The Board agreed to have Mike start the process to request a change to the Southern Region.

Betty asked who would be in charge of the new trust fund and would you be able to expend it without going to Town Meeting. The Board said it is the Selectmen that are in charge to expend and it does not need to go to Town Meeting.

**MOTION:** Betsy made a motion to enter nonpublic session seconded by Scott pursuant to RSA 91-A:3, II (a) personnel.

Roll Call vote to enter nonpublic session:	Betsy Hardwick	Aye
	Scott Carbee	Aye
	Abigail Arnold	Aye

The meeting room was cleared and the Board entered nonpublic session at 7:01 p.m.

At 7:15 p.m. the Board returned to public session having decided to seal the minutes having voted by a vote of 2/3's or greater of the members present to not disclose the minutes and decisions reached therein to the public, as divulgence of the information discussed likely would affect adversely the reputation of any person other than a member of the public body itself, until – in the opinion of a majority of the members – the aforesaid circumstances no longer apply.

**NEXT BOARD OF SELECTMEN MEETING:** Monday March 31, 2014 at 6 p.m.

**ADJOURNMENT:** Betsy adjourned the meeting at 7:15 p.m.

Respectfully Submitted by Wendy Brien-Baker

Approved on March 31, 2014

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Board of Selectmen Chair Betsy Hardwick

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Selectman Scott S. Carbee

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Selectperson Abigail Arnold